ManageEngine ADManager Plus

Access certification use-cases



The following are a few use cases that will demonstrate sample scenarios for using access certification feature.

- 1. Automatic reviewing of vendor and contractor access to resources.
- 2. User access review following changes in job roles.

Use case : 1

Automatic reviewing of vendor and contractor access to resources

It is very common for organizations to have vendors or contractors that are given temporary access to enterprise systems. ADManager Plus' automated access certification campaigns help monitor and review their permissions at specified intervals to ensure they can only access what is necessary for their tasks and only for the duration they require.

Steps to configure this access certification campaign:

- 1. Navigate to Automation → Access Certification → Access Certification Campaign.
- 2. The resulting page will show all the existing campaigns and their details. To create a new campaign, click on **Create New Campaign** on the top-right corner.
- 3. Under **Campaign Details** tab, provide the below details:
 - Certification Campaign Name: Contractors access review
 - Description: Review the contactors' access to AD groups and revoke if not needed
 - Priority: High
 - Select Domain: Domain in which the campaign must be run.
- 4. Once all the above details are entered, click Next.
- 5. Under Entitlements & Objects, specify the below details:
 - In the *Entitlement Selection* section, toggle the button beside *Group Membership* and select the group(s) to be reviewed.
 - In the Object Selection section, select User and choose the filter mentioned below,
 - Select User(s): Manually choose the contractors names that need to be reviewed.

ampaign becans	2	Entitlements & Objects		3 Certifier & Scheduler	4 Settings	5 Summary
itlement Selection the entitlements that should	be reviewed in thi	is campaign.				
oup Membership						
:t Selection : the users or groups to be rev	viewed. By default	, all the users or groups that are assign	ned the sele	ected entitlement are included.		
User	۲	Sroup	0			
All Lisers						
Select from Report		+				
Select from Report	Q	+	Selec	t		
Select from Report	٩	•	Selec	t × Remove		
Select from Report	Q		Selec	t X Remove		
Select from Report	٩	+	Selec	t X Remove		
Select from Report	Q	+	Selec	t X Remove		
Select from Report	Q	+	Selec	t X Remove		
Select from Report Select User(s)	Q	+	Selec	t X Remove		

- 6. After completing all the above steps, click Next.
- 7. In the **Certifier & Scheduler** tab, within the *Certifier* section, select a **Default Certifier** or choose an certifier assigning rule to assign a technician dynamically. Click here to learn how to create a certifier assigning rule.
- 8. In the Scheduler section, you can define the following details:
 - **Start Date:** Specify the current date.
 - **Run at:** Specify the frequency at which the campaign must be run. Here you can choose the campaign to be run on the 1st of every month at 10am.
 - End: Select Never to keep the campaign running indefinitely.
- 9. Click Next.

10. Under **Settings** tab, you can select **Mandate adding comments on all revoke operations** in the *Configuration* section.

11. In the Campaign Settings section, you can define the below actions:

- Certification Request Expiration: Configure as 1 week
 - Select **Send reminder to certifiers** and configure notifications to be sent everyday, continuously after 1 day of request creation.
- **Campaign Execution:** You can select a default action to be performed when the certifier has not approved or revoked an access request. You can select **Take no action (Recommended).**
- 12. Click Next and view the summary of the campaign created.

Home Management	Reports	Microsoft 365	Delegation	Workflow	Automation	Admin	Backup	Support					License	AD Explorer TalkBack ⊖ - Q- Search AD Objects
Automation -	Acce	ess Certification Cam e access audit campaigns	paign in order to review t	he access of use	rs or groups to res	ources and assig	n certifiers to a	approve or revoke access a	as required.	Learn more				K Back
Automation Automation Policy HCM Integrations	1	Campaign Details		2 Entitle	ments & Objects	:	3 Cer	tifier & Scheduler		4 Settings		3 Summary		
Orchestration •		1. Campaign Details												
Orchestration Profile Orchestration Template		Access Certification		: Contrac : Review	tors access revie	w ccess to AD gro	ups and			Priority Domain	:	: High :		
Access Certification 👻														
Access Certification Campaign Certification Assigning Rule		2. Entitlements & Obj	ects											
		Group Membership Selected Groups Objects to be Reviewe	d	:										
		3. Certifier & Schedul	ler											
		Default Certifier Run at		: admin : Monthly	on 1 at 18 : 55					Campaign Start at Campaign End at	:	: 2023/09/20 : Never		
		4. Settings												
		Mandate adding comm operations	ents on all revoke	: No						Campaign Execution Certification Duration	:	: Take no action (Recommended) : 1 Day(s)		
		operations	ients on all approval	: No										
		Allow bulk certification Prevent self certificatio	on	: No : Yes										
		Cancel												Step 5 of 5 Back Save

Use case : 2

User access review following changes in job roles

Real-time access certification can be used to verify access rights when an employee's role changes or they switch teams. If an employee is assigned a new role with different access requirements, the campaign ensures they hold the appropriate permissions as required.

Steps to configure this access certification campaign:

- 1. Navigate to Automation → Access Certification → Access Certification Campaign.
- 2. The resulting page will show all the existing campaigns and their details. To create a new campaign, click on **Create New Campaign** at the top-right corner.
- 3. Under Campaign Details tab, provide the below details:
 - Certification Campaign Name: Role change access review
 - Description: Review the access to AD groups and revoke if not needed
 - Priority: High
 - Select Domain: Domain in which the campaign must be run
- 4. Once all the above details are entered, click Next.
- 5. Under Entitlements & Objects, specify the below details:
 - In the *Entitlement Selection* section, toggle the button beside *Group Membership* and select the group(s) to which the user has access that needs to be reviewed.

- In the Object Selection section, select **User** and choose either of the following filters:
 - Select User(s): Manually select the user names whose access needs to be reviewed.

(or)

- Select from Report: Select AD group members report and customize it to fit your criteria by setting up filter conditions.
- 6. After completing all the above steps, click Next.
- 7. In the **Certifier & Scheduler** tab, within the *Certifier* section, select a **Default Certifier** or choose an certifier assigning rule to assign a technician dynamically. Click here to learn how to create a certifier assigning rule.

Certification Assigning Rul Create rule to assign requests to	e appropriate technicians. Learn more
* Rule Name	Manager Rule
Description	Rule to assign user's manager
Business Workflow	Default business workflow Create Business Workflow
	Requester > Executor
Request Administration	Request Creation
	Request Execution
	✓ Request Expiration
	• Notification : Enabled Request Expiration Not
	Add Rule Cancel

- 8. In the Scheduler section, you can define the following details:
 - Start Date: Specify the current date.
 - **Run at:** Specify the frequency at which the campaign must be run. Here you can choose the campaign to be run on the 1st of every month at 10am.
 - End: Select Never to keep the campaign running indefinitely.
- 9. Click Next.
- 10. Under the **Settings** tab, you can select **Mandate adding comments on all approve or revoke operations** in the *Configuration* section.
- 11. In the *Campaign* Settings section, you can define the below actions:
 - Certification Request Expiration: Choose when the request should expire.
 - Select **Send reminder to certifiers** and configure notifications to be sent everyday, continuously after 1 day of request creation.
 - **Campaign Execution:** Select a default action to be performed when the certifier has not approved or revoked an access request. You can select **Take no action (Recommended).**
- 12. Click **Next** and view the summary of the campaign created.

Campaign Details	2 Entitlements & Objects	3 Certifier & Scheduler	4 Settings	5 Summary	
. Campaign Details					
Access Certification	: Role change access review		Priority	: High	
Description	: Review the access to AD groups an	d revoke if no	Domain	: (
2. Entitlements & Objects					
Group Membership					
selected Groups	:				
bjects to be Reviewed	:				
8. Certifier & Scheduler					
Default Certifier	: helpdesk		Campaign Start at	: 2023/09/01	
tun at	: Monthly on 1 at 19 : 15		Campaign End at	: Never	
I. Settings					
fandate adding comments on all revoke	: Yes		Campaign Execution	: Take no action (Recommended)	
perations			Certification Duration	: 1 Day(s)	
nanuate auding comments on all approval operations	: No		Notify After	: 1 Day(s)	
llow bulk certifications	: No		Notification Frequency	: Once	
revent self certification	: Yes				

Our Products

AD360 | Log360 | ADAudit Plus | ADSelfService Plus | M365 Manager Plus | RecoveryManager Plus

ManageEngine ADManager Plus

ADManager Plus is an identity governance and administration (IGA) solution that simplifies identity management, ensures security, and improves compliance. With ADManager Plus, manage the user life cycle from provisioning to deprovisioning, run access certification campaigns, orchestrate identity management across enterprise applications, and protect data on your enterprise platforms with regular backups. Use over 200 reports to gain valuable insights into identities and their access rights. Improve the efficiency of your IGA operations with workflows, automations, and role-based access control policies. ADManager Plus' Android and iOS applications help with on-the-go AD and Azure AD management.

For more information about ADManager Plus, visit manageengine.com/products/ad-manager/.

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