

# Required permissions and privileges



## Document summary

SharePoint Manager Plus can be used to manage, audit, monitor, report on and back-up your SharePoint Online and on-premises environments. The product requires certain privileges to carry out these operations. This guide elaborates on all the necessary roles and permissions required to make the product run without any hiccups.

## Required permissions

SharePoint Manager Plus requires an account with the Global Administrator privilege to perform all the operations in your SharePoint Online environment. In case your organization restricts the usage of Global Administrator or you don't want to use it, you can use a service account and assign the following minimum required permissions below.

SharePoint Manager Plus requires an account with the Farm Administrator and built-in administrator group privilege to perform all the operations in your SharePoint on-premises environment. If your organization restricts the usage of Farm Administrators, you can use a service account and operate with the minimum required permissions below.

Click on the links below to see the permissions required for your environment.

- [SharePoint Online](#)
- [SharePoint on-premises](#)

### SharePoint Online

#### Permissions required for service account

These permissions should be assigned to the service account used to configure the SharePoint Servers in SharePoint Manager Plus.

Modules	Permissions needed
Reporting, management, and migration	SharePoint Administrator from <a href="#">Microsoft 365 Admin Center</a> .

**Note:** The site collection admin permission is required for the respective site collections to perform any operations if Azure application is not configured.

## Permissions required for Azure application

These permissions should be assigned to the Azure application used to configure the SharePoint Servers in SharePoint Manager Plus.

Modules	API	Permissions needed
Reporting, management, and migration	SharePoint	Sites.FullControl.All
Auditing	Office 365 Management APIs	ActivityFeed.Read
Monitoring	Microsoft Graph	ServiceHealth.Read.All
Mail server	Microsoft Graph	Mail.Send

## SharePoint on-premises

These roles and permissions, or minimum scope, should be assigned to the service account used to configure the SharePoint Servers in SharePoint Manager Plus.

**Note:** The site collection admin permission is required for the respective site collections to perform any operations.

Modules	Permissions needed
Reporting, management, and migration	<ul style="list-style-type: none"> <li>User should be a member of the default administrator group of the SharePoint Server.</li> <li>User should be a member of the Farm Administrators group. Open Central Web Administration and add the user to the Farm Administrator group.</li> <li>Requires <a href="#">this GPO setting</a> if the product is not installed on a SharePoint server.</li> </ul>
Auditing	Site collection audit settings must be enabled for the respective site collections.
IIS log reports	User should be a member of the default administrator group of the IIS server.



## Our Products

AD360 | Log360 | ADManager Plus | ADAudit Plus | ADSelfService Plus  
M365 Manager Plus | RecoveryManager Plus

ManageEngine  
**SharePoint Manager Plus**

SharePoint Manager Plus helps manage, report and audit both SharePoint on-premises and SharePoint Online environments. SharePoint Manager Plus enables you to seamlessly manage SharePoint servers, track permission changes, meet compliance requirements and more via a central console. It also provides usage analytics with insights on user behavior and security threat detection using a real-time alert system. Now you can seamlessly migrate from one version of SharePoint to another, or even to SharePoint Online. For more information about SharePoint Manager Plus, visit [www.manageengine.com/sharepoint-management-reporting/](http://www.manageengine.com/sharepoint-management-reporting/).

\$ Get Quote

↓ Download